ADMISSION TO LLM COURSE- 2023
STRAY VACANCY FILLING

GUIDELINES

The Vacancies existing in LLM course after the Mop up Allotment   are to be filled by the respective institutions from **27.12.2023 to 30.12.2023** as per the lists and the guidelines furnished by the Commissioner for Entrance Examinations.

Eligibility to participate in Stray Vacancy Filling

A candidate is eligible to attend the stray vacancy filling allotments at the respective institutions,

- if he/she is included in the Rank List of LLM -2023.

- Should have the academic eligibility as prescribed in clause 6 of the Prospectus for admission to LLM courses 2023-24.

- who are not allotted in LLM Course through Mop up Counseling irrespective of admission status.

- Should be ready to pay the prescribed fees and present all the supporting documents to prove the various eligibility conditions and claims prescribed in the prospectus, while attending the stray vacancy filling process at the respective institutions.

The probable candidates are divided as defined below:

1.**Allotment List I:** *This list is prepared on the basis of the options registered in the Mop up Counseling.* **If a candidate belonging to this list reports at the Institution, he/she must be given admission.** *The reporting period is from 27.12.2023 to 28.12.2023, 2 PM.*

*2.***Probable List:***This list is prepared on the basis of the options registered in the Mop up Counseling. The reporting period is from **29.12.2023 to 30.12.2023, 2 PM.**

3: *Eligible candidates List- If vacancies exist after the first two lists are exhausted, any candidate satisfying the eligibility conditions to participate in stray vacancy filling may be considered for admitting to the remaining stray vacancies. The reporting period is from **29.12.2023 to 30.12.2023, 2 PM.**

Reporting Period: Eligible candidates should report before the concerned college authority with all the documents including TC in original, and the fee should be paid to the college before the end of reporting period. The reporting period is from 27.12.2023 to 30.12.2023., 2.00 PM, based on which the allotment will be done by the College before 4.00 PM on 30.12.2023

Guidelines (*to be followed by the Colleges and candidates*)

1. Stray vacancy filling **should not be on First-Come, First-Served basis**.
2. Eligible candidates can report before the concerned college authority with all the required documents in original including Transfer Certificate. All the documents listed in the prospectus, as the documents to be submitted to the college authority for taking admission, should be submitted to the concerned college authority before the

           end of the reporting period.

3. No actual seat allocation should be done before the end of reporting period, and the admission finalization should be done in rank order only, from the candidates reported before the college authority satisfying the conditions in the previous Para. Admission finalization should be done only **after the reporting period ends**. Fee collected from candidates who are not finally admitted should be promptly refunded.

4. Admission to any category seats should be made from the candidates belonging to the respective categories only. However, in the event of not enough candidates reporting during the reporting period, the college authority can convert the category seat to another eligible category as per the prospectus condition. That is, for all the eligible candidates, the reporting period will end at **2.00 PM on 30.12.2023** irrespective of category conversion or not.

5. College authorities should verify the LLM rank list as well as the category status of the candidates using the Data Sheet to be brought by the candidates. Academic eligibility should also be verified by the college authority.

6. The colleges should forward the following lists to the CEE on **30.12.2023, 5.00 P.M.**
   i. The list of candidates who have reported before the college authority
   ii. The list of rejected candidates, if any, with the reason(s) for rejection.
   iii. The list of candidates finally admitted
   iv. The vacancy details, if any

The lists should include LLM roll number, rank, admitted category, if applicable, reporting time and the name of the candidate.

All the college authorities should update the details of stray vacancy admission through OAMS before **30.12.2023, 5.00 PM.**